

**Auckland University of Technology Student Association | Tāmaki Herenga Taurira
Student Representative Council Meeting**

DRAFT MINUTES TO BE RATIFIED AT THE NEXT SRC MEETING

Held on Thursday 19 September 2024 | 12:00 pm – 2:00 pm

Chair: Alicia Lemmer – President

Present:

- C Fonseca – Culture and Society Faculty Representative
- Sophie Lei – Design and Creative Technologies Faculty Representative (online)
- Sharmin Memon – North Campus Representative (arrived 12:10pm)
- Chloe McDonald – Disability Affairs Officer
- Kelsey Moleu – Diversity Affairs Officer
- Jie Yin – International Affairs Officer (left 12:37pm)

Apologies:

- Tasfia Mahmood – Vice President Academic
- Regina Tao – Vice President Community
- Ayse Almila Kilic – Business, Economics, and Law Faculty Representative
- Louisa Marschner – Health and Environmental Sciences Faculty Representative
- Rohan Patel – City Campus Representative
- James McBain – South Campus Representative
- Merlin Babu – Wellbeing Officer

In attendance:

- Ashrit Nand – AUTSA Advocate
- Ashley Kirkness – AUTSA Head of Events (online)
- Madz Crouth – AUTSA Head of Student Communities (online)

Absent:

- Āria Harrison-Sparke - Māori Affairs Officer

Minutes: Willy Leiataua – AUTSA Student Representative Coordinator

SRC KARAKIA, QUORUM, CONFLICTS OF INTEREST, GENERAL BUSINESS ITEMS	
The meeting started at 12:03pm and Chloe recited the SRC Karakia.	
There was no quorum, therefore motions up for a vote would be pushed to the next meeting. Alicia reiterated the SRC’s purpose of representing student voices in these meetings, referencing the Charter put together earlier this year. A discussion about the AUTSA Ball and the Special General Meeting was put under General Business.	
#	AGENDA
2	12:09pm: Motion to Ratify August 22 Meeting Minutes

	<p>Sharmin arrived and quorum was reached at 12:10pm. The motion to ratify was moved by Chloe and seconded by Kelsey. With minor corrections, the meeting minutes from August were ratified.</p>
3	<p>12:14pm: Motion to Accept the President’s Report</p> <p>AUTSA will be hosting a Student Association Presidents Conference from November 21 to November 22. Alicia strongly encouraged SRC members to be in attendance.</p> <p>AP: SRC to get involved in ideation for Presidents Conference happening November 21-22.</p>
4	<p>12:17pm: AUTSA Constitution Discussion</p> <p>Alicia spoke on the next steps for the proposed AUTSA Constitution. This included going over the feedback, sending it to the law firm overlooking the Constitution, before making a newly revised Constitution available for viewing, three weeks in advance of the Special General Meeting in Week 12, where attendees vote on whether to ratify the new Constitution. Regarding the Special General Meeting, Alicia strongly advised SRC to be in attendance from 11:00am to 2:00pm, to welcome and gather students to attend the meeting. SRC members keen to give notice in advance of the meeting to help should reach out to Willy.</p> <p>Kelsey raised questions about the composition of the Student Representative Council, as well as the term ‘Officer’ in the proposed Constitution. Alicia clarified that there would be flexibility in establishing positions, and that, for example, AUTSA Governance Board Independent Directors would be ‘Officers’ as they are legally liable for the organisation – not Student Representative Council members, who are currently referred to as ‘Officers.’</p> <p>Alicia emphasised the importance of the Special General Meeting, to strongly encourage student attendance and to dispel misconceptions about the proposed Constitution.</p>
5	<p>12:29pm: AUTSA x Tītahi Ki Tua Memorandum of Understanding Discussion</p> <p>Alicia went over the Memorandum of Understanding, covering the aims of the document, namely AUTSA’s commitment to Te Tiriti through AUT’s Te Tiriti Framework, Te Aronui. Alicia then covered what AUTSA and Tītahi Ki Tua – the AUT Māori Student Association - would commit to going forward according to the Memorandum of Understanding.</p> <p>The Memorandum of Understanding is up for review, with the document open for feedback by AUT students until Friday 4 October. Going forward, the Memorandum of Understanding will be reviewed every couple of years between AUTSA and Tītahi Ki Tua.</p> <p>Chloe questioned how commitments will be measured. Alicia noted down the feedback, reminding the SRC the Memorandum of Understanding has undergone extensive conversations and work, and that it is made in good faith between AUTSA and Tītahi Ki Tua.</p>
6	<p>12:38pm: Advocacy Roundup with Ashrit</p>

	<p>Kelsey raised a reminder on a code of conduct, as well as a student receiving verbal abuse. Alicia received an email about unpaid placements and highlighted the issue to the wider SRC.</p>
<p>7</p>	<p>12:42pm: SRC Report Roundup</p> <p>Chloe attended a panel, giving feedback to the Academic Quality Agency, and will attend a follow up session. She noted a lack of promotion coverage for events run by AUT Disability Student Services, citing possibly only promoting through the AUT app. She also attended the monthly AUTSA Clubs Executive Meeting as President of the AUT Disabled Student Association. She noted she is currently preparing for a sausage sizzle activation.</p> <p>Kelsey noted a quiet period so far in September, attending meetings and events, and spreading awareness of AUTSA services in general.</p> <p>Sophie reported attending meetings and mitigating commitments.</p> <p>Sharmin recalled an informal catchup with Louisa about placement issues. For nursing students, Southern Cross have begun scholarships which will help ensure recipients are paid while on placement, as well as equipped with a starter pack. However, the issue of unpaid placements is ongoing, recalling issues in placements for education students. A survey is being put together to gauge how clinical students are finding their course overall. A different survey about experiences on different AUT campuses is undergoing edits before being distributed out to students – Sharmin suggested possible funding for incentives to fill out.</p> <p>Alicia brought up a meeting held between student association Presidents and mentioned a campaign addressing unpaid placements. Alicia opened an opportunity for delegates from the SRC to keep the campaign going.</p> <p>AP: Alicia to inform Sharmin and Louisa about Unpaid Placements Aotearoa</p> <p>C reported a quiet period during the mid-semester break. They mentioned meeting up with the CSOC Academic Student Representatives (ASRs), gathering feedback on a range of areas such as lecture recordings, online vs in-person lectures. C mentioned that international students are unable to do online papers, as they are required to be on campus for classes. C provided feedback for the ASR model going forward, saying the more ASRs per major under CSOC, the better the spread workload-wise for future CSOC ASRs and CSOC Faculty Representatives. C reported the AUTSA Ball Committee is going well. C also noted an upcoming Board of Studies meeting in the CSOC faculty.</p> <p>Alicia asked C about how the ASR model was going particularly for the CSOC faculty. C noted a low turnout of ASRs at a recent CSOC Student Staff Consultative Forum. Sophie also noted a low turnout of DCT ASRs at a recent DCT Student Staff Consultative Forum.</p> <p>Kelsey referenced a buddy system idea Merlin was working on and, noting that Merlin and Regina will not be returning to the SRC next year, expressed interest to help with the planning of said buddy system next year.</p>
<p>8</p>	<p>1:03pm: Event Collaboration Invitation with the Diversity Affairs Officer</p>

	<p>Kelsey spoke about her event occurring on the Friday of Week 12 (October 18). The event will utilise Hikuwai Plaza, a marquee set up in Hikuwai Plaza, the AUTSA Student Lounge, and Vesbar. Kelsey invited the SRC present to participate in the rollout of the event, detailing exactly what SRC members would undertake should they come on board. SRC should email Kelsey if they are interested. Kelsey emphasised that students attending the Week 12 Event will look back on their time attending AUT towards the end of 2024 with good times, as opposed to stressful times due to assessment pressures.</p>
9	<p>General business</p> <p>Madz addressed the SRC, strongly encouraging members to honour and maintain their commitment to their positions, particularly since the cohort is entering its final quarter and many members not returning next year. Madz touched on absences in SRC meetings and noted that repeated patterns of absences are a cause for concern. The next SRC cohort in 2025 will have the exact same conversation from the start of their tenure. Madz then encouraged the SRC to reach out if they need anything support-wise.</p> <p>The AUTSA Ball was briefly discussed, with complementary tickets available for SRC members – any members interested may email Alicia.</p> <p>Kelsey brought up an activation Chloe is interested in carrying out, involving a sausage sizzle and raising awareness to disabilities as part of the Disability Students Association.</p>
<p>Alicia recited the ending karakia. The meeting closed at 1:25pm.</p>	

SUMMARY OF ACTION POINTS		
ACTION	WHO	DUE
Ideation for Presidents Conference	Alicia	October 17
Alicia to inform Sharmin and Louisa about Unpaid Placements Aotearoa	Alicia	October 17
Complementary Ball Ticket Interest	SRC	September 27